

**Northern Hills Area CASA**  
**Board of Directors Meeting Agenda**  
**Thursday, October 10, 2024 @ 11:30 a.m. MT**  
Spearfish Chamber of Commerce  
106 W. Kansas Street Spearfish, SD 57783

- I. Call to Order; Establish Quorum**
- II. Introductions: Vanessa Reid (NHCASA Development Coordinator)**
- III. Guest Speaker: Sara Kelly (Court Improvement Program Coordinator)**
- IV. Approval of Agenda**
- V. Minutes**
  - A. Consider/approve the regular meeting minutes from September 12, 2024.
- VI. Executive Director's Report—See attachment for detailed information.**
  - A. All Net Connect Updates
  - B. Fall 2024 New CASA Volunteer Training
  - C. Volunteer Appreciation Banquet
  - D. Haunted “Bloody Bath” Car Wash Fundraiser
  - E. Virtual Training Opportunities: Understanding ACEs and Enough Abuse
- VII. President's Report (Clair Garvin Grable)**
  - A. Executive Session Topics: Board Involvement, 2025 Committees, 2025 Executive Board
- VIII. Treasurer's Report (Jessie Dufner)**
  - A. Consider/approve the financial reports from August 2024.
- IX. Committee Reports**
  - A. Dueling Pianos (Kanda Guthmiller, Chair): *Saturday, November 2, 2024; Spearfish Holiday Inn*
    - 1. Sponsorships Secured: (Piano Sponsors \$2,500) Jim & Laura Moravec, First Interstate Bank; (Friend of CASA \$750) Legacy Financial Partners, Coeur Wharf, Monument Health, Williams & Associates Architecture, Black Hills Title, Ketel Thorstenson; (Volunteer Sponsors \$250) Peak Motion Physical Therapy, Sabers Insurance Agency, State Farm Insurance Jodi Garcia Agency; (Cash) SURF--Sanford Underground Research Facility \$500; (Cash + Gift-in-Kind) 605 Media; (Gift-in-Kind) Holiday Inn; (\$600 Table Purchases) Highmark Federal Credit Union, Security First Bank, Natalie Owens, Knecht Home Center, Peak Motion Physical Therapy, Clair Garvin Grable; (Individual Tickets Sold) Stacey Wagner—2, Kristine Downs—2, Ketel Thorstenson—4
    - 2. Updates from the committee meeting held on October 3, 2024.
    - 3. Publicity: Flyers were hung by the NHCASA team in the communities of Belle Fourche, Spearfish, Whitewood, Sturgis, Lead, Deadwood, and Central City; Added to the e-news and websites of various Chamber of Commerce offices (Spearfish, Belle Fourche, Lead, Sturgis, Deadwood); Posted on social media—Please share!
    - 4. Potential sponsor follow-ups
    - 5. BOD Sales Responsibilities: 16 tickets/2 tables
    - 6. Tickets for CASA Volunteers, NHCASA Team, plus guests?
    - 7. Volunteer Spotlight Boards

**B. Finance/Building-Lease (Jessie Dufner, Chair)**

1. LPL investments to Ameriprise.
2. The next meeting will be held on Monday, October 21, 2024, at noon at NHCASA.

**C. Board Development--2024 Focus Committee (Natalie Owens, Chair)**

1. Ongoing discussion regarding revisions of the NHCASA Board Member Job Description.
2. Updates from the committee meeting held on October 1, 2024.
3. 2025 committee goals

**D. Human Resources (Tiffany Even, Chair)**

1. Working closely with the Finance Committee regarding personnel and budgeting. A combined meeting with Finance will occur on October 21, 2024, at noon.
2. A quarterly committee meeting is scheduled for Monday, December 9, 2024, at noon.

**E. Signature Fundraising Events/Marketing (Nicole McCourt, Board Liaison)**

**X. Motion to go into Executive Session (Note the time Executive Session starts/ends)**

**XI. Adjournment**

**The next BOD meeting will be held on Thursday, November 14, 2024, at the Spearfish Chamber of Commerce at 11:30 a.m.**

Attachments:

- September 2024 Meeting Minutes
- All Net Connect Technology Needs
- Volunteer Appreciation Banquet
- Haunted “Bloody Bath” Car Wash Flyer
- Understanding ACEs Virtual Training
- Enough Abuse Virtual Training
- Executive Director’s Report
- August 2024 Financials
- August 2024 YTD Comparisons of Financial Activities
- Dueling Pianos Sponsors & Table-Ticket Purchases
- BOD Involvement