

Northern Hills Area CASA
Board of Directors Meeting Agenda
Thursday, March 14, 2024 @ 11:30 a.m. MT
Spearfish Chamber of Commerce
106 W. Kansas Street
Spearfish, SD 57783

- I. Call to Order; Establish Quorum**
- II. Introductions**
- III. Mission Moment: Veteran CASA Volunteer Marcia Barnes**
- IV. Approval of Agenda**
- V. Minutes**
 - A. Consider/approve the regular meeting minutes from February 8, 2024.
- VI. Executive Director's Report—See attachment for detailed information.**
 - A. National CASA Association: Funding Updates; Conference; Good Standing/Membership
 - B. December BOD Meeting/Annual Meeting date conflict
 - C. Apartment Updates
 - D. Technology Updates (Sonicwall payment plan)
 - E. 2022 Full Audit and 2023 Audit Review (Anna DeSmet will be present at the May meeting.)
- VII. President's Report (Clair Garvin Grable)**
- VIII. Treasurer's Report (Jessie Dufner)**
 - A. Consider/approve the financial reports from January 2024.
 - B. 2023 year-end financials
- IX. Action Items**
- X. Committee Reports**
 - A. Finance/Building-Lease (Jessie Dufner, Chair)
 1. Next committee meeting: Monday, April 8; Noon
 - B. Board Development--*2024 Focus Committee* (Natalie Owens, Chair)
 1. Board Recruitment: Received two applications/awaiting another; Several application packets were handed out to various individuals; The Black Hills Pioneer and social media were used as publicity tools; Applications due March 29; All board members should have given the application packets to two people; Select candidates will be asked to attend the April and May meetings; Voting will occur through a silent, written process in Executive Session, ranking the candidates in order of preference for a good fit, after the potential directors have left the meeting; Orientation for new members will include the Executive Board, CASA volunteers, and NHCASA staff; A board mentorship program is being developed.
 2. Learn About CASA Board Event
 3. Meeting with TDG Communications regarding "30 Deeds" Project
 4. The next committee meeting is Tuesday, April 2, at noon.

- C. Human Resources (Tiffany Even, Chair)
1. Next committee meeting: Monday, March 18; Noon; Rescheduled from March 11
- D. Dueling Pianos (Kanda Guthmiller, Chair): *Saturday, November 2, 2024; Spearfish Holiday Inn*
1. Updates from the committee meeting held on March 8, 2024.
 2. Sponsorship/donation packets to be mailed after website is updated.
 3. BOD Sales Responsibilities: 16 tickets/2 tables
- E. Signature Fundraising Events (Nicole McCourt, Board Liaison)
1. Spearfish Canyon Half Marathon/5K; July 13, 2024: A committee meeting will be held in late March or early April. Registration is open with 36 entries received thus far. Sponsorships are highlighted on our website, social media, and ITSYOURRACE.
 2. Black Hills Super 6 Mountain Bike Race; August 17, 2024: Registrations are open—1 registration thus far. Sponsorships are being received. A committee meeting will occur in May.
 3. Please hang up the event flyers at your business and wherever else you deem appropriate.

XI. Adjournment

The next BOD meeting will be held on Thursday, April 11, 2024, at the Spearfish Chamber of Commerce at 11:30 a.m. Jon Pochop, with Legacy/Ameriprise Financials, will be the featured speaker.

Attachments:

- February 2024 Meeting Minutes
- 2024 Updated NHCASA Calendar
- Executive Director's Report
- National CASA Association Certificate of Membership
- January 2024 Financials
- 2023 Year-End Financials
- Dueling Pianos Sponsorship-Donation Packet
- Race Events Flyer
- BOD Involvement